

FORMAT

Annex "A"

BIR REGISTERED NAME  
 TRADE NAME  
 ADDRESS  
 TIN

SUMMARY ALPHALIST OF WITHHOLDING AGENTS OF INCOME PAYMENTS SUBJECTED TO WITHHOLDING TAX  
 AT SOURCE (SAWT)

From \_\_\_\_\_ to \_\_\_\_\_

Seq no.	TIN Including branch code	Registered name (Alphalist)	Return period From Mm/dd/yy	Return Period To Mm/dd/yy	ATC	Nature of income payment	AMOUNT Tax base	Tax rate	Tax Withheld
1	2	3	4a	4b	5	6	7	8	9
1									
2									
3									
4									
5									
							TOTAL AMOUNT		P

I declare under the penalties of perjury, that this certificate has been made in good faith, verified by me, and to the best of my knowledge and belief, is true and correct pursuant to the provisions of the NIRC, and the regulations issued under the authority thereof ; that the information contained herein completely reflects a summary of information on all Certificates of Creditable Withholding Tax at Source (BIR Form No. 2307) issued by the payor; that, the income payments has been declared part of the gross income/receipt in the our Income Tax/ VAT/ Percentage Tax Returns where the taxable income was earned or received; that, the information appearing herein is consistent with the information contained in the Certificate of Tax Withheld at Source and that, inconsistent information shall result to denial of the claims for refund/tax credit.

\_\_\_\_\_  
 Signature over printed name  
 Taxpayer/Authorized representative

**Attachments to BIR Form Nos. 1700, 1701Q, 1701, 1702Q, 1702, 2550M, 2550Q, 2551M, 2553**